

# Edwards Matthews

Engineering Consultants

## Occupational Health and Safety Policy

Management of Edwards Matthews Limited, Trading as Edwards Matthews Engineering Consultants Ltd will, where reasonably practical, implement procedures that promote, identify, control and mitigate risks to safeguard the health, safety and welfare of all parties (employees, customers, contractors, visitors and the general public) who may be effected by our activities namely;

The company (Insert company activities list here)

### Objective

Edwards Matthews Limited shall observe all relevant statutes, regulations and codes of practice, and take reasonable steps within out authority to prevent ill health, health and safety incidents from occurring across all our sites and working locations of our customers in the UK and rest of the world.

### We will achieve this by:

- 1.1 Carry out suitable and sufficient assessment of all occupational, health and safety risks, implement processes and procedures to prevent and / or mitigate any identified risks that may result in injury, ill-health or damage to property.
- 1.2 Ensure that continued improvement of Heath and Safety is an aspect of management equal in importance to any other management function.

### In particular we will:

#### Management

- 2.1 Review all OH&S safety requirements and detail within the annual HSEQ plan including setting and reviewing OH&S objectives and evaluate our OH&S compliance.
- 2.2 Maintain a certified Safety Management System.
- 2.3 Ensure our employees are competent to carry out their work without risk to themselves and others.
- 2.4 Report and investigate all accidents and incidents into the direct and underlying causes.

#### Compliance and Training

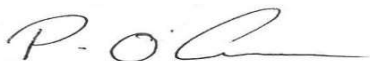
- 3.1 Provide sufficient H&S information, instruction, training and supervision as is necessary to ensure that employees are competent to carry out their work without risks to themselves or others.
- 3.2 To manage our contractors to ensure they are competent in the tasks they perform.
- 3.3 To consult and communicate regularly with employees on matters affecting OH&S.

#### Facilities and Equipment

- 4.1 Ensuring that all equipment and environments are maintained and assessed to ensure they are safe and accessible.
- 4.2 Provisions and maintenance of adequate welfare facilities and provision of occupational Health and Medical services or advice that is required to implement the requirements of this policy.
- 4.3 Make arrangements for ensuring Safety and absence of Risk to health in relation to the use, handling, storage and transportation of articles and substances.

**This Policy will be made available across the business, and will be reviewed annually.**

Signed



Managng Director - Paul O'Connor

Edwards Matthews Ltd - Engineering Consultants

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Uncontrolled printed documents will remain valid of the date of printing only 01/04/2019

DOCUMENT NAME			PAGE	DOCUMENT No:
HEALTH AND SAFETY POLICY STATEMENT			1 (1)	H&S POLICY
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HSE Dept	N/A		MS-EXCEL & MS-WORD	1
COMPILING DATE	CHANGE DATE	APPROVED BY	FILE	
01 April 2019	N/A	P O'Connor	N/A	